# Student support workers

Well before you are due to start your course, you must contact the Student Disability Service to make contact, and arrange support. You must also have applied for [Disabled Students Allowance](https://www.gov.uk/disabled-students-allowances-dsas) (DSA) if eligible, (information is also found on our other leaflet) to cover payment unless you are an overseas student in which case you would need to discuss the options with the Disability Adviser.

The earlier you make contact, the more chance there is for you to get what you need in place before the start of term.

**Support**

You may be given a Communication Support Worker (CSW), BSL Interpreter, and or, a note taker depending on your needs. Your DSA assessor along with your Disability Adviser will help with this.

**Ground Rules:**

* The support worker is there to provide support with your studies only. They are not there to do your homework for you, or give advice on academic issues. If you have any problems or questions, please contact your Disability Adviser.
* They are not there to take part in discussions, get involved in group work, or become involved in the course except to interpret, or ask questions for clarification.
* They are not to discuss your condition/s with anyone unless you give permission. They must work within the boundaries of confidentiality and discretion and must respect your privacy.

**Your responsibilities:**

* You must keep your support worker informed of the times, and rooms for your lectures/tutorials etc.
* You must inform them if something has been cancelled, or you are too ill to attend.
* You must attend lectures with them. They are not there to take notes just because you don’t feel like attending that day. They would normally leave after about 15-20 mins if you are not there.
* You must be courteous, and not overstep the boundaries in your working relationship with your support worker.